

Enrollment Form
Accidental Death & Dismemberment and Supplemental Life

If you are enrolling for the first time in any of the Concordia Plans, you may do so through your Member Portal at ConcordiaPlans.org or by completing and returning the Concordia Services Enrollment Form #11010 in addition to this form. We bill your employer for the total cost of the Accidental Death & Dismemberment (AD&D) and Supplemental Life Insurance Program. However, they may require you to pay for a portion, or all, of the cost through payroll deduction. More detailed information, including the rates for these benefits, can be found at ConcordiaPlans.org.

PLEASE PRINT OR TYPE ALL INFORMATION IN BLUE OR BLACK INK

A	Employer Information																																																																							
Employer Name										Account Number																																																														
Address:		Street			City		State		Zip Code		Phone Number																																																													
Contact Person				Contact's Phone Number			Fax Number		Contact's Email Address																																																															
B	Worker Information																																																																							
Title		Name (Last, First, Middle Initial)						Social Security Number																																																																
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<p>*These benefits are subject to evidence of insurability and may require medical documentation to be completed.</p>																																																																								

E	Beneficiary Designation Instructions																												
<p>1. Complete Section H of this form to indicate the person or entity you wish to receive the death benefits under the AD&D and Supplemental Life Insurance Programs.</p> <p>2. You can change or revoke this designation at any time by sending in a new, properly completed Beneficiary Designation form.</p> <p>3. Your beneficiaries do not have to be dependents or relatives. You can name any person, a trust, or an institution except you cannot legally designate your own employer as a beneficiary. However, the same result can be achieved by designating "Estate" and providing a bequest to the employer via your Will. You can designate any other organization having a legal entity within the Synod (example: a congregational pastor can designate The Lutheran Church—Missouri Synod Foundation as a beneficiary). To designate a trust as a beneficiary, please list the name and date of the trust, and the name of the trustee(s).</p> <p>4. If you are naming a trust as your beneficiary, please note the name of the trust under [Name] and write "Trust" under [Relationship] and "Not applicable" for [Social Security Number]. A Tax Identification Number (TIN) and a signed copy of the trust is needed at the time benefits are payable.</p> <p>5. When naming a person as a beneficiary, list the person's full name, last four digits of their Social Security number, their relationship to you, and the person's home address. A married woman must be designated by her own given name (example: Mrs. Mary Doe), not listed as "Mrs. John Doe."</p> <p>6. It is normally recommended that minor children not be listed as beneficiaries since payments cannot be made to minors. If your beneficiary is a minor at the time of your death, guardian papers for the estate and/or property of the minor child must be secured by the surviving parent or the child's guardian and a copy submitted to Concordia Plan Services in order to receive the death benefit(s).</p> <p>7. If no beneficiary is named, or if no named beneficiary survives you, the lump-sum death benefit will be paid to:</p> <ol style="list-style-type: none"> a. your lawful spouse, if living; otherwise to b. your natural or legally adopted child(ren) in equal shares, if living; otherwise to c. your parents in equal shares, if living; otherwise to d. the personal representative of your estate. 																													
F	Primary Beneficiaries			G	Secondary Beneficiaries																								
<p>Your Primary Beneficiary(ies) is the individual(s), institution(s), and/or trust(s) you name to receive the lump-sum death benefit payable upon your death.</p> <ul style="list-style-type: none"> If you name more than one Primary Beneficiary, your death benefit will be divided among the Primary Beneficiaries you name in the proportions you specify. If no proportions are specified, the benefit will be divided equally among the Primary Beneficiaries. If one or more of your Primary Beneficiaries should die before you, the death benefit will be divided proportionately among the surviving Primary Beneficiaries. If all of your Primary Beneficiaries die before you, the death benefit will be paid to your Secondary Beneficiaries. 			<p>Your Secondary Beneficiary(ies) is the individual(s), institution(s), and/or trust(s) you name to receive the lump-sum death benefit payable upon your death if none of your Primary Beneficiaries are alive at the time of your death.</p> <p>If none of your Primary Beneficiaries survives you, then:</p> <ul style="list-style-type: none"> Your Secondary Beneficiaries will receive the death benefit upon your death. The death benefit will be divided among your Secondary Beneficiaries in the proportions you specify. If no proportions are specified, the death benefit will be divided equally among the Secondary Beneficiaries. If one or more of your Secondary Beneficiaries dies before you, the death benefit will be divided proportionately among your remaining Secondary Beneficiaries. If all of your Secondary Beneficiaries (as well as your Primary Beneficiaries) die before you, the death benefit will be paid as stated in Number 7 from the instructions. 																										
H	Beneficiary Designation																												
<p>I hereby make the following designation for the distribution of any benefit payable at the time of my death:</p>																													
<p>Primary Beneficiary(ies): [First in order to receive the death benefit]</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name</td> <td style="width: 25%;">Social Security Number</td> <td style="width: 25%;">Relationship</td> <td style="width: 15%;"></td> </tr> <tr> <td>Address</td> <td>City</td> <td>State</td> <td>Zip Code</td> </tr> <tr> <td>Name</td> <td>Social Security Number</td> <td>Relationship</td> <td></td> </tr> <tr> <td>Address</td> <td>City</td> <td>State</td> <td>Zip Code</td> </tr> </table> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 5px;"> Total Primary Beneficiary Allocation Must Equal 100% </div>					Name	Social Security Number	Relationship		Address	City	State	Zip Code	Name	Social Security Number	Relationship		Address	City	State	Zip Code	<div style="border: 1px solid black; padding: 5px; text-align: center; margin-bottom: 10px;"> MUST BE COMPLETED </div> <div style="border-bottom: 1px solid black; text-align: center;">% Allocation</div> <div style="text-align: center;">+</div> <div style="border-bottom: 1px solid black; text-align: center;">% Allocation</div>								
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<p>Secondary Beneficiary(ies): [Recipient of death benefit if the Primary Beneficiary(ies) pre-deceases you]</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name</td> <td style="width: 25%;">Social Security Number</td> <td style="width: 25%;">Relationship</td> <td style="width: 15%;"></td> </tr> <tr> <td>Address</td> <td>City</td> <td>State</td> <td>Zip Code</td> </tr> <tr> <td>Name</td> <td>Social Security Number</td> <td>Relationship</td> <td></td> </tr> <tr> <td>Address</td> <td>City</td> <td>State</td> <td>Zip Code</td> </tr> <tr> <td>Name</td> <td>Social Security Number</td> <td>Relationship</td> <td></td> </tr> <tr> <td>Address</td> <td>City</td> <td>State</td> <td>Zip Code</td> </tr> </table> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 5px;"> Total Secondary Beneficiary Allocation Must Equal 100% </div>					Name	Social Security Number	Relationship		Address	City	State	Zip Code	Name	Social Security Number	Relationship		Address	City	State	Zip Code	Name	Social Security Number	Relationship		Address	City	State	Zip Code	<div style="border: 1px solid black; padding: 5px; text-align: center; margin-bottom: 10px;"> MUST BE COMPLETED </div> <div style="border-bottom: 1px solid black; text-align: center;">% Allocation</div> <div style="text-align: center;">+</div> <div style="border-bottom: 1px solid black; text-align: center;">% Allocation</div> <div style="text-align: center;">+</div> <div style="border-bottom: 1px solid black; text-align: center;">% Allocation</div>
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<p>If you need more room or you would like to designate your AD&D and Supplemental Life beneficiaries separately, please attach a separate sheet with your name, Social Security number, signature, date, the words "AD&D" or "Supplemental Life" and your additional Primary and/or Secondary Beneficiaries.</p>																													

I	Worker Signature
<p>The information entered on this form is current and correct to the best of my knowledge. I understand that any portion of the cost for participation in the Accidental Death & Dismemberment and/or Supplemental Life Insurance Program will be obtained from me through payroll deduction and remitted by my employer. The beneficiary designation on this form will become effective upon my enrollment and will remain in effect until a new Beneficiary Designation signed by me is received by Concordia Plan Services. I further understand that in the event of a dispute as to the eligible beneficiary(ies) at the time of my death, the determination of Concordia Plan Services will be final and conclusive. I do hereby, for myself, my beneficiaries, heirs, executors, and administrators, release Concordia Plan Services from any and all liability for any and all payments that may be made as a result of and in accordance with this form.</p>	
<div>X</div> <div>Signature of Member</div> <div>Date</div>	
J	Employer Representative Signature
<p>This applicant's request has been reviewed and the cost for participation will be transmitted by this employer in accordance with billing invoices received from Concordia Plan Services.</p>	
<div>X</div> <div>Signature of Authorized Employer Representative</div> <div>Date</div>	
<div>X</div> <div>Printed Name of Authorized Employer Representative</div> <div>Title or Office Held</div>	